

Oregon Cybersecurity Advisory Council

Meeting Location. This meeting was held at Oregon Tech in Wilsonville.



Mission: To build tangible solutions to protect the digital lives of all Oregonians.

Vision: We believe cybersecurity is a shared responsibility and must be accessible to all.

Voting Members Present.

Chair Kerri Fry, IGNW	Vice Chair Charlie Kawasaki, PacStar	Dennis Tomlin, Multnomah County	Rakesh Bobba, OSU (via phone)
Mike Wells, Oregon DOJ (via phone)	Tom Quillin, McAfee	Michael Gutsche, Micro Focus International (via phone)	Ken Kestner, Lake County Andrew Plato, Anitian (via phone)

Non-Voting Members.

Megan McKenzie, McKenzie Worldwide, Secretary	Terrence Woods, State of Oregon CIO		

Guests.

Dr. Margaret Banyan, PSU	Jess Daly, PSU	Jillian Daley, PSU	Isaac Butman, PSU

Call to Order

A meeting of the Oregon Cybersecurity Advisory Council was held on Wednesday, December 19, 2018. The meeting was held from 9:00 a.m. to 12:00 pm and was presided over by Chair Kerri Fry and Vice Chair Charlie Kawasaki with Megan McKenzie acting as secretary.

Agenda Summary

- 1) **Announcements.** Announcements from committee chairs, vice chairs, and council members.
- 2) **Approval of Minutes.** Approval of the minutes from the previous OCAC monthly meeting.
- 3) **Old Business.** Discussion of LC Concept and changes.
- 4) **Action Items.** Discussed action items from last meeting and status.
- 5) **Terrence Woods.** Discussion with Terrence Woods, State of Oregon CIO, via phone about his priorities.
- 6) **CCoE Establishment Plan.** Discussion and feedback on the plan.
- 7) **Cyber Oregon Sponsorship Packet.** Review and discussion of Cyber Oregon sponsorship information.
- 8) **Workgroup Updates.** All Workgroups provided updates. Review workgroup new assignments.

Agenda Items

1) Announcements

Discussion. Ken Kestner announced he will resign from his position on 12/31/2018. The council thanked him for his service and wished him well. Kestner will provide a recommendation for his replacement. Megan announced is that *Oregon Business* magazine will be featuring OCAC in an article about the State of

Cybersecurity in Oregon, and photographer Jason Kaplan would take pictures of the group at the meeting and of individuals during the break.

Action Items: None.

2) Approval of Minutes

Discussion. OCAC approved the minutes from the November 2018 meeting. Unanimous vote of all present, 6-0.

Action Items. Minutes approved unanimously.

3) Old Business

Discussion. Kari discussed an update about Terrence Woods (former Interim CIO) who was recently approved as the permanent CIO of the State of Oregon and that he will call OCAC this morning. The legislative concept was withdrawn. OCAC will be submitting the CCoE Plan to the legislature as planned and will develop a strategic plan for 2019 and a year-end report. OCAC members stated that SB 90 gives 6 purposes upon which to focus. OCAC members said the group should show some type of results and that these plans can help direct the effort to create results.

Action Items. Strategic Plan should be completed around February and Year-End Report to be completed in January.

4) Action Items

Discussion: Discussed action items status and summary:

- Share Gov.'s Recommended Budget: Completed
- Talk with Stefan about Ken Kestner's position. Ken offered resignation. No further action.
- Media training for experts and speakers at events/meetings for continuity of messaging regarding Cyber Oregon and CCoE: Megan will complete in January. Wants to seek some funding to support the effort.
- Sponsorship packaging: Megan will offer update by presenting a package today to seek potential sponsorship.
- Present a budget proposal item for \$108,000 for January-September 2019. Completed.
- Re-send request for program to review the work groups. PSU team completed.
- Finalize letter of support to be signed with logos following CAC review and including one-page description of the CCoE. Completed. Dr. Banyan will send revised letter to CCoE if needed.
- Reach out to attorney that worked on bill, so the LC-550 can be attached to the letter of support. This action was tabled.
- Ask the attorney whether or not OCAC can endorse legislation. It seems that Stefan did reach out, and there was no answer. Item was tabled.
- Add a link to Cyber Oregon website with 5-question survey. No longer applicable.
- Create a Qualtrics link for Cyber Oregon website to receive feedback on final report. Survey completed; not posted; some feedback received.
- Create an electronic voter to approve the modified process and terms for adding non-voting members. Completed.
- New item: OCAC should treat all of its non-voting members like voting members and send them every agenda for meetings. Documented on action items.

5) Terrence Woods Update

Discussion. Terrence said he will check back in February. He stated he sees the value in what OCAC is doing. He stated that the CCoE is a big project, and he will spend the next three months acquainting himself with it. He mentioned looking at the report that is due on Dec. 31, 2018. He explained that Enterprise Security is going to pick up pieces as a unified model with a 70-30 split. The legislative concept would have had an effect on the State's work, and there was not enough money. OCAC members said they understand the situation was challenging for the State. Terrence stated that the State generally does not go beyond that which is in its GRB (Governor's Recommended Budget), and the Governor has a recommended budget that the CIO would like to stay within. OCAC members asked Terrence to reflect upon his goals in his new role and how OCAC could help support him. Terrence said he will have a firmer reply in February.

Action Items. Follow up with Terrence at February meeting.

6) CCoE Establishment Plan

Discussion. Dr. Banyan presented the results of the stakeholder feedback on the Plan. All respondents were in favor of the Plan and the results were consistent with what the CCoE has planned in terms of programs and partnerships. PSU will continue to collect feedback and document support.

OCAC must review the stakeholder feedback and the amendment handed out between the last draft and this one. CCoE Establishment Plan is due to the OSCIO by Friday. The OSCIO needs some time to submit. Kerri and Charlie agreed to review the document and give it a final reading prior to submission. Dennis Tomlin moved to accept the Establishment Plan with the recommended amendment, with the understanding that the OSCIO may have additional comments and that Kerri and Charlie would do a final review.

Unanimous vote of all present, 6-0.

7) Cyber Oregon Sponsorship Packet

Discussion. OCAC discusses the sponsorship packet that Megan has prepared. She plans to meet with a sponsor today. With a few changes to the appearance of the packet, it is unanimously approved, 6-0. Seconded by Tom.

Action Items. Megan and Skip will begin sharing the sponsorship packet with sponsors/potential sponsors.

Adjournment

The meeting was adjourned by Kerri Fry at 12:00 pm.

Next Steps and Actions

Action	Person Responsible	Date Due
Draft meeting minutes and distribute to OCAC members for review and approval.	Megan McKenzie	DONE
Work on year-end report for OCAC.	Kerri, Megan, PSU Team	
2019 Strategic Plan	TBD	
Work Group Updates: Some action items completed, others in progress.	All	
Compile list of non-voting members, include them in all mailings	Megan McKenzie	Jan Meeting
CCoE Establishment Plan - December 21	PSU Team	
Finalize Cyber Oregon Sponsorship Packet	Megan McKenzie	

Announcements

Next OCAC Meeting will be held on January 23, 2019 at 9am at the NEW LOCATION: Three Centerpointe Drive, Lake Oswego (Ground Floor Conference Room).

Minutes Approved By

Chair

Signature.

Date.

Vice Chair

Signature.

Date.
